

Building Surveying assignment

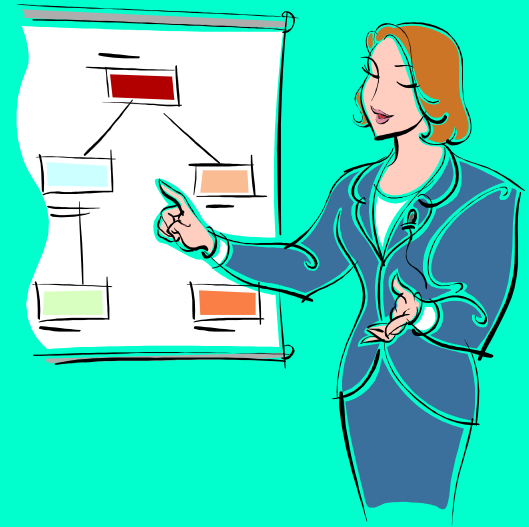
AKA Structural Survey

Copyright of 1stAssociated.co.uk,
not to be used in any format
without express written permission

Learning outcome

Part 1

- Understand the Assignment



Part 2

- Understand the Marking Criteria

AIM



To prepare an Executive Summary

- The survey is for a client with limited property knowledge
- You will need to submit a paper copy and an electronic copy on a CD, DVD or memory stick, readable via Word Viewer

Copyright of 1stAssociated.co.uk,
not to be used in any format
without express written permission



**You
need a
Commercial or
large residential property
that you have good access to**

Copyright of 1stAssociated.co.uk,
not to be used in any format
without express written permission

Focus Executive Summary



What is an Executive Summary?

It advises the client of:

- The main problems
- The Action Required
- The costs

Focus Executive Summary



What is an Executive Summary?

The advice is appropriate for the age

type

and style

of the property



Copyright of 1stAssociated.co.uk,
not to be used in any format
without express written permission

To include



External

- A set of annotated photographs and sketches identifying structure, material and any issues.

Internal

- Same again

Services

- And same again

Ten Minutes to Think



- So can you, with your property in mind, in your groups think of three things you would typically have in an Executive Summary.
- And think of three things you typically would never have in an Executive Summary.
- Reminder: You will need to put in your assignment in a paper copy format, an electronic format, either on CD, DVD or memory stick, readable via a Word Viewer.

Key targets of the surveying assignments



- Set of site notes
- 3,000 words (plus photos, plus structure and confirmation and terms and conditions)
- Completion date TBA
- Participate in group discussions/activates here and via e-mail (within your groups from the dilapidations for presentation)

- Not included in 3000 words (to reiterate)
- You will also need lots of photos and sketches for all sections, particularly the Executive Summary.
- You will also need to provide appropriate confirmation of instruction letter and terms of condition.
- Essential reading list
- RICS Guidance Notes on building surveys for residential and commercial properties (is that one or two Guidance Notes?)

Marking Criteria for building survey assignment



Content

- **Appropriate content for the Executive Summary. If any problem areas highlighted within the external, internal or services sections and discuss in further detail.**
- 2. **Technically correct advice within the Action Required sections.**
- 3. **Appropriate costings within the Approximate Costings sections, offering alternative solutions and costings if appropriate**
- 4. **Annotated appropriate quality photos or sketches of problems areas.**

5. **Completed site notes (to be appended to the rear of the assignment)**
 - **Digestible presentation of the report referencing (Harvard standard).**
7. **Participation in on-line discussions within groups (with one copy of completed 200 word completed summaries, external by the end of January, internal by the end of February and services by the end of March), with a copy e-mailed to Mark Hurst, Anglia Ruskin University.**

It must be headed as follows:

- **Group ?**
- **External 200 word summary (or internal 200 word summary or services 200 word summary)**

Ten Minutes Thinking Time



1. Write down what the Building Surveying Assignment consists of, making it specific to the building that you have chosen.
2. Write down the key dates and what you need to submit (remembering that the submissions count towards your final mark).
3. Three additional things that you would put within an Executive Summary and three additional things that you would not put within an Executive Summary.

Further information on the marking criteria

The six levels of understanding:

1. Remember
2. Understand
3. Apply
4. Analysing
5. Evaluating
6. Creating

In More Depth

1. Remembering

Being able to define, describe, draw, find, identify, label, list, quote, recall, sight, about an issue.

2. Understanding

Being able to classify, compare, include, demonstrate, discuss, explain, identify, illustrate, interpret, predict.

3. Applying

Being able to apply, change, choose, compare, implement, role play, select, show, transfer.

4. **Analysing**

Being able to analyse, characterise, classify, compare, contrast, date, deconstruct, deduce, differentiate, examine, outline, relate, research, separate and structure

5. **Evaluating**

Being able to appraise, argue, assess, choose, conclude, critique, decide, evaluate, judge, justify, predict, prioritise, prove, rank, rate, select and monitor.

6. **Creating**

Being able to construct, design, develop, generate, apotheosize, invent, plan, produce, compare, create, make and perform

Where's Matt DVD on You Tube

1. Where's Matt original
2. Where's Matt with sponsors
3. Where's Matt with sponsors and other people
4. Where's Matt the hoax
5. Where's Matt the hoax of a hoax
6. Where's Matt's girlfriend!

Depending upon whether you've seen none of these DVD's or all of them will depend upon your understanding.

Resources Available

- Web site www.1stAssociated.co.uk

Residential	Commercial	Presentations

Copyright of 1stAssociated.co.uk,
not to be used in any format
without express written permission

Recommended Reading Lists

- ❖ We recommend that you pick one book on how to do a building survey.
- ❖ A second book more generically on the type of property, i.e. traditionally built, structural frame or modular.
- ❖ One on the era of property, i.e. Tudor, Georgian, Regency, Victorian, Edwardian, War years, Post war, Modern.